

Request to Flexi-school Template

Feel free to copy and edit/add to this template when requesting flexi-schooling at your child's school.

Date

Your name and address

Headteacher's name

School name

School address

Dear (Headteacher),

Ref: (child's full name and date of birth)

After much consideration and research, I am writing to discuss a flexi-schooling agreement for (child's name).

My reasons for requesting this arrangement are as follows:

(State the reasons why you want to flexi-school, why the decision is in the best interests of your child and how they will benefit from it.)

As a parent/carer I know my responsibilities to provide a suitable, full-time education and I can ensure that I have the time and resources to fulfil this obligation.

I would welcome a meeting to discuss this proposal and the reasons behind it.

Yours sincerely,