

Deregistration Letter Template

Date

Your Name & Address

Headteacher's name

School name

School address

Dear (Headteacher's name),

Ref: (Child's full name and date of birth)

After careful consideration, we have come to the decision that we will be home educating (child's name) as of (date/ or immediately) in accordance with the 1996 Education Act, section 7.

We ask that (child's name) be removed from the school register with immediate effect in accordance with Regulation 8(1)(d) of the Education (Pupil Registration) Regulations 2006.

We also ask that you please confirm receipt of this letter. *(If sending an email, you can add that you will also send a physical copy of the letter, if this is something that you want to do).*

We are well aware of the needs we need to meet and will ensure (child's name) is provided with an efficient, full-time education which will suit his/her age, ability, and aptitude.

We are also aware that whilst the school may offer a meeting upon receiving this letter, we do not wish to discuss our decision further as we are confident in our choice to home educate.

(You may choose to thank the school and staff if you wish.)

Yours sincerely,